

# H. AND T. KING GRANT FOR PRECOLUMBIAN ARCHAEOLOGY

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## CALL FOR PROPOSALS

The Society for American Archaeology (SAA) invites proposals for the H. and T. King Grant for Precolumbian Archaeology for research that promises transformative contributions to our understanding of precolumbian cultures in Latin America. Applicants must have a degree in archaeology or a closely related field; those based in Latin American countries must have at least a Licenciado degree; applicants based outside Latin America (US, Canada, Europe, Africa, Asia, Australia, and New Zealand) must have a PhD.

SAA is open to proposals that involve field research, collection study, compilation or analysis of an existing dataset, and/or laboratory work. Grants are awarded to the most capable scholars, with the most promising projects. The SAA welcomes proposals from early career archaeologists or scholars—defined as those who received their advanced degree within five years of their application—and from senior scholars.

Complete applications with all materials must arrive no later than **February 15, 2019, at 12:59 p.m. Eastern Time**. The H. and T. King Grant Review Committee plans to announce award winners by April 10, 2019. Funds will be available for research activities, after execution of a grantee agreement, between May 1, 2019, and April 31, 2020.

## PROPOSAL GUIDELINES

The H. and T. King Grant for Precolumbian Archaeology funds archaeological projects throughout Latin America (exclusive of the US) that are focused on the indigenous cultures from Mesoamerica, Central and South America, and the Caribbean. Grants are awarded annually for the following kinds of projects:

1. Archaeological field research that involves survey, testing, and/or site excavations
2. Analysis of excavation and survey data and artifact collections, including those housed in museums and universities
3. Laboratory work, technical analyses, including dating, and advanced technology-based projects
4. Research that would then be used as the foundation for developing a longer-term research program and for seeking major funding to carry out the research program's objectives

5. A discrete, additional part of a larger project, otherwise funded by other sources, which would bring the project to its full research potential

6. The completion of research and/or analyses for a long-term project to enable investigators to make research objectives publishable

## ELIGIBILITY

Applicants based in Latin American countries must have at least a Licenciado degree in archaeology or a closely related field; applicants based outside Latin America (US, Canada, Europe, Africa, Asia, Australia, and New Zealand) must have a PhD in archaeology or a closely related field. Awards will be made to early career archaeologists (less than five years from PhD or Licenciado) and to senior archaeologists. Regardless of location, applicants should not be enrolled as undergraduate or graduate students or seeking a higher degree for the period of time covered by the grant. Applications for thesis or dissertation research will not be considered; no tuition costs can be covered.

## AMOUNT OF GRANT

During each annual cycle, the H. and T. King Grant Review Committee will divide up to \$60,000 among at least two, but preferably more, winning proposals. Only direct costs will be covered, and no institutional overhead charges will be paid. Awards will be made to the applicant's institution, although awards to individuals are also possible. **Taxes may apply if the funds are granted to an individual**, and individual awardees are solely responsible for the payment of any taxes.

## DEADLINE

Complete proposals (in pdf) should be submitted by e-mail to [htkgrant.saa@gmail.com](mailto:htkgrant.saa@gmail.com) by February 15, 2019. Notification of awards will be made in April 2019.

## PROPOSAL REQUIREMENTS

All proposals and applicants are expected to adhere to the SAA Principles of Archaeological Ethics (<http://www.saa.org/ethics>).

Complete proposals should include the following components:

1. COVER SHEET: The proposal begins with a cover sheet (complete online here: <https://docs.google.com/forms/d/e/1FAIpQLSea743F7ulaSEU1FLNXUQJGJv0tovVs4yocwShJEw5LfVTsgA/viewform>) that includes the applicant's name; project title; amount requested; mailing address, e-mail address, and telephone number; highest degree awarded and year awarded; institutional affiliation (if any) of the applicant(s); study location(s); and proposed starting date of fieldwork/analyses and end date for work to be funded under this grant.

2. **ABSTRACT:** A summary written in both Spanish and English, each no more than **500 words**. The abstract describes the project and explains its significance in a manner that is readily understandable to a non-archaeologist.

3. **PROJECT DESCRIPTION:** A description of the proposed project, not to exceed **2,000 words** (exclusive of cover sheet, bibliography, and appendix with curriculum vitae). If the proposed project is part of a larger research program, please briefly describe how this project relates to the larger project's objectives. The project description should begin with an introduction to the project and the subject of the research. It should explain the intellectual justification for the research project, the research objectives, the methods, and the work plan to meet the goals and objectives. The project description should also describe the qualifications of the investigators and collaborators, the schedule for completing the project, and any plans for publication and dissemination of the results.

4. **BUDGET:** A budget of research expenses in US dollars with justification of each item must be included. For airfares, please indicate who will be supported by this line item. Salaries of principal investigators will not be paid. Salaries and fees for in-country personnel mandated by the host country's permit regulations are allowed. Contact the H. and T. King Grant Administrator at SAA with any questions: [htkgrant.saa@gmail.com](mailto:htkgrant.saa@gmail.com). Fees for curation and permits are allowed, but no institutional overheads will be paid. Proposals must list all other sources of support and amounts, both obtained and pending, for the proposed research

5. **PERMITS:** Proposals must include a statement on obtaining permission from the host country to conduct the project. If permits have been granted, the proposal should state this. We realize that until a grant is awarded, the application for a permit is usually not possible, unless the awardee's research is part of an ongoing project. In either case, the proposal should state which permits are required and the steps that will be taken to secure necessary permissions, if this has not yet been completed.

6. **SCHEDULE:** A schedule for the proposed research should be included along with a justified assurance that the research can be completed within the time frame.

7. **LOCATION:** Include a location map of the region and site(s) to be investigated and a site map, if available, as well as no more than two other relevant figures.

8. **BIBLIOGRAPHY:** A bibliography of references cited should be included and should demonstrate awareness of the literature relevant to the proposed research.

9. **PUBLICATIONS AND OUTPUTS:** Please describe all relevant research products you expect to produce (e.g., documentation, data, new tool, new method, website, media, publications, presentations, etc.).

10. **STATEMENT OF AGREEMENT:** Each collaborator on the application must complete a required Statement of Agreement Form, defining any conflicts of interest (download and sign: [https://drive.google.com/open?id=1c\\_C5hTsdxywcidmnYhYKta\\_iE3\\_R-dJ\\_](https://drive.google.com/open?id=1c_C5hTsdxywcidmnYhYKta_iE3_R-dJ_)). Applicants are required to state that they understand the terms of the grant (a Grantee Agreement will be

available by early January at [saa.org](http://www.saa.org)). Signature indicates applicant's agreement to these terms and conditions, including the requirement that the proposal, research, and applicant and project members must comply with the SAA Principles of Archaeological Ethics (<http://www.saa.org/ethics>).

11. CURRICULUM VITAE APPENDIX: Proposals must include the curriculum vitae of the principal investigator and of significant collaborators (including field directors) supervised by the principal investigator. The curriculum vitae of any specialists (metallurgists, physical anthropologists, etc.), if they will be supported by the project, should also be included. The proposal should provide information about other individuals who will be critical to the project, including local collaborators. Each curriculum vitae is limited to **four pages** and should be listed in an Appendix.

Each curriculum vitae should include the following:

- Contact Information: Name, Current job title, Mailing address, Telephone number(s), E-mail, Website (if any)
- Educational and Professional Preparation: A list of the individual's education and training, including Undergraduate Institution, Location, Discipline, Degree and Year; Graduate Institution, Location, Discipline, Degree and Year; Postdoctoral Institution (if any), Location, Discipline, Degree and Year
- Appointments: In **reverse chronological order**, list the individual's current academic/professional appointment; Previous appointment(s); First appointment
- Languages: Identify languages spoken and level of fluency
- Selected Field and Laboratory Experience: In **reverse chronological order**
- No more than 10 selected research products (publications, products, and/or reports) in **reverse chronological order**

CONTACT: For further information and questions, please contact H. and T. King Grant Administrator: [htkgrant.saa@gmail.com](mailto:htkgrant.saa@gmail.com).

## PROPOSAL REVIEW AND ACCEPTANCE

The H. and T. King Grant Review Committee takes into consideration the applicant's professional and/or academic qualifications, including career stage, and how the project will expand and transform understanding of precolumbian cultures in Latin America. The major criteria for selection are 1) promise of transformative contributions to our understanding of precolumbian cultures in Latin America, 2) the extent that a project will provide new information, 3) the extent that the principal investigator is likely to succeed at completing the

described research project with the solicited funds according to the indicated schedule, and 4) the feasibility of the applicant's plans for distribution and publication of their research results and report(s).

Acceptance of a grant by an applicant constitutes an agreement between the principal investigator, his or her institution (if any), and SAA. Awardees must comply with grant requirements as stated in a signed Grantee Agreement. The stipulations include meeting all deadlines, barring unforeseen emergencies. At the conclusion of the grant period, Grantee agrees to return any unexpended or unaccounted for funds to SAA. Grantee agrees to return all disbursed funds if grant funds have not been used for their intended purpose, or if the proposed project is unable to be undertaken for unforeseeable reasons.

H. and T. King Grants do NOT provide funds for tuition or institutional overhead charges. If a grant is made to an individual, the SAA does not deduct income tax from any grants, which may be taxable in the hands of the Grantee. Grantee is responsible for payment of any taxes.

Principal investigators who have received funds from the SAA are eligible to reapply for additional grants after five years, but first-time applicants may be given greater priority.

## FINAL REPORT

Awardees must submit a final report of the results of the project to SAA by a date to be specified in the Grantee Agreement, generally within 3 months of the project's completion or 15 months from the date of the award, whichever is earlier.

1. **REPORT GUIDELINES:** The report should summarize the results of the research in language understandable to a non-archaeologist, the research that was undertaken, and how it met the project's objectives. The report may be written in either Spanish or English. The report should include executive summaries of 250 words in both Spanish and English. The report should present plans for publication and dissemination of results and list all anticipated outputs, including publications, presentations, websites, etc. Location and site maps and other relevant figures and tables should be included. If applicable, the report should discuss plans for expanding the research and seeking additional funding. Principal investigators are expected to inform SAA of publications and presentations resulting from the research and are required to acknowledge support from the H. and T. King Grant for Pre-Columbian Archaeology wherever applicable. Unless SAA has agreed to a delayed final report for demonstrated reasons, if a principal investigator fails to submit a final report in accordance with the above conditions, the principal investigator will not be eligible for any future support from SAA.

2. **ACKNOWLEDGMENT LETTER:** The awardee will submit a one-page letter to the donors (c/o the SAA) to acknowledge appreciation for the support of the research. The letter should be submitted with the final report to the SAA.

3. DATA ACCESSIBILITY and COLLECTIONS: Awardees are expected to develop plans for the curation of any artifact collections, project records, and data. These should be discussed in the final report. How will the data and records from the project be managed after the project is completed? Will data/metadata be made available, when, and how or why not? Permanent archives include institutional repositories, and organizations such as Open Context (<https://opencontext.org>) and The Digital Archaeological Record (tDAR: <https://www.tdar.org/>). Awardees should be aware that scholarly journals often require such information as a condition of publishing.

4. FINANCIAL ACCOUNTING: Awardees whose funds are administered through their institutions are responsible for verifying the accuracy of the accounting. The principal investigator(s) must indicate his/her approval by signing the accounting. If an awardee receives the grant directly, s/he must prepare an accounting.

Any unused funds will be returned to SAA. Similar to the submitted budget, the accounting should itemize the actual expenses in dollars and include currency conversions. Significant changes from the proposed budget must be authorized by SAA. If prior approval was not obtained, the awardees may be required to reimburse SAA for unauthorized expenses.

5. EQUIPMENT: The purchase of any piece of equipment over 1,000 US dollars requires prior written permission from SAA. Please note that if permission is granted, the Grantee must propose to and receive permission from SAA for post-project disposition of this equipment and submit the agreed-upon documentation (such as a receipt for donation to a local institution). For such requests, please contact [htkgrant.saa@gmail.com](mailto:htkgrant.saa@gmail.com).