COMMITTEE/TASK FORCE CHAIR
SPRING 2023 REPORT TO THE BOARD OF DIRECTORS

Due to CAS Chair and Board Liaison on February 10, 2023, for inclusion in the materials for the Spring Board of Directors Meeting. Your report serves to inform the SAA Board of the committee/task force's accomplishments and as background for the action items.
The Board asks all committee and task force chairs to use this Word document to report to your Board Liaison (anna.prentiss@mso.umt.edu).

- Reports are required in the spring of each year and optional in the fall.

- **Starting in 2022, Executive Director will post reports on Committee pages to improve transparency and assist incoming future chairs.**

- If you are able to join us in Portland, Committee and Task Force chairs are invited to join the Board for **breakfast on Saturday April 1.**

Report of the	Committee on Awards and Scholarships
From Chair	Judith A. Habicht Mauche
Date	February 13, 2023

1. Membership and terms for your committee:

So that the SAA Office's records are as complete as possible, please list your committee members and their terms here. Please also note if there are anticipated changes in a member's status before their term end date.

Judith Habicht Mauche, Chair (2023)
Gabriel Wrobel (2024)
Eric Jones (2024)
Bonnie Clark (2025)
Andrea Palmioto (2025)
The incoming Chair for 2023-2026 will be Kyle Brocinsky.

2. Executive summary of Committee's/Task Force's activities over the past year:

Please note that the activities summary should not exceed 250 words. Should the committee or task

force be responding to a Board request for a draft document or report, refer to it in the summary and forwarded with this form as an attachment. If no such document was requested by the Board, the executive summary should be confined to the word limit.

I summitted a report in the Fall, so this report only covers committee activities since September 2022, which have been fairly routine and have included:

- Working with outgoing chairs to find and nominate new chairs for 2023-2026. All incoming chairs have been approved by the Board, with the exception of the proposed replacement for the Cappetta Scholarship Committee, who should be voted on at Spring Board meeting.

- Working with committee chairs to fill openings on all award and scholarship committees for 2023-2026. CAS acts as the nominating committee for all award and scholarship committees.

  There seems to be some confusion regarding this process in regards to the Cappetta Scholarship Committee, which has led to the appointment of additional members not vetted by CAS, as well as student members, who are not eligible to serve on scholarship committees per current SAA policy. The next CAS Chair will need to orient the new Cappetta Scholarship chair to these policies and procedures.

- Negotiated with the Archive Committee in regards to what materials should be archived from Award and Scholarship committees. These discussions are ongoing and next year's chairs will need to work with CAS to identify materials that should be routinely destroyed after annual award and scholarship cycles. (See attached email.)

- Per Board requirements, CAS collected data on the number of applications/nominations for each award and scholarship under our purview. The Crabtree, Excellence in CRM, and Student Poster Awards continue to struggle to solicit nominations/applications. Crabtree and CRM continue to be monitored and should be re-reviewed by CAS in 2025. Crabtree is requesting changes to its nomination procedures, which CAS endorses. The Board should reconsider the Student Poster Award Committee's request to allow faculty co-authors, with attestation of student effort. (see attached spreadsheet)

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3. **Items for Board Consideration, if applicable. These are recommendations and requests that specifically require Board approval.**

These items range from statements that you may wish to be disseminated, requests to undertake projects, requests to disseminate results, or any other action for which a committee or task force needs specific Board guidance/approval. <u>Please do not embed such items in your activities summary</u>. These items must be separately listed in this section. These are actions you are asking the Board of Directors to take. Please also include a discussion of fiscal impacts, if any, but note that budget requests occur in advance of the Fall Board meeting (and not as part of this report).

<u>Should you have questions about whether any of your Committee's items require Board approval, please consult with your Board Liaison prior to submitting your report</u>. We also recommend that you run a draft of your report by your liaison before you "officially" submit it.

1) After experiencing several cycles under the new reorganization of CAS, I would strongly recommend that the Charles Stanish Travel Award be taken out of the CAS brief. It is not managed by a separate "Award" committee, but is managed by the Committee on the Americas, which does not report up to the Board through the award and scholarships board liaison. CAS does not collect the notification form for this award or bundle their annual report with other CAS committee reports or keep track of application numbers. We are not in charge of nominating the chair or members of this committee. It's deadlines and processes are not in sync with our other awards. In other words, we really don't manage this award in the same way we do the others in our purview. It would make more sense for this travel award to be handled in the same way as the new meeting travel award that was just approved. I believe that award reports up through the Society Treasurer. Alternatively, a separate stand-alone award committee should be established to manage this award under CAS, as happened with the Gene S. Stuart Award Committee, which was severed from the Committee on Media Outreach when it was place under CAS.

2) CAS strongly urges the Board to reconsider the Student Poster Award Committees' previous request to allow faculty co-authors, with an attached attestation of student effort. This would bring our student poster award guidelines in line with practices of other archaeology professional associations, such as AIA and SHA. It may also increase the number of high-quality nominations for this award making it more relevant to our student members. Many students do independent research under the mentorship of faculty, working in their labs or with them in the field on some aspect of a larger project for which the faculty member is the PI. This is especially true for undergraduate students. Co-authorship seems appropriate in these cases, while not diluting the significant contributions of student researchers.

4. Draft motions, if appropriate. (Optional)

Drafting a suggested motion or motions for any requests noted above will help the Board more clearly understand your request and increase the "fit" between the request you make and corresponding Board action. Please keep in mind that suggested motions may be revised or not accepted by the Board, whose responsibility it is to consider the full range of member needs. If you choose to include suggested motion(s) with your report, it is essential that you work with your liaison before you submit your report. They will be able to provide examples of motions that you can use as models for the ones you create.